

Minutes of the DDC meeting held on 5/9/2013 at 11-00 A.M in the Conference Hall of the Office of the Chief Executive Officer, Zila Parishad, Barpeta.

Members Present- incorporated in Annexure-I
Members absent- incorporated in Annexure-II

Due to pre-occupation of the Deputy Commissioner, Barpeta, Shri S.C Saha, ACS, Addl. Deputy Commissioner (Dev) presided over the meeting. At the outset of the meeting he welcomed all the members present and initiated the discussion as per the agenda.

The meeting started with the review of follow up actions to be taken by the district heads of different departments on the basis of the discussions in the last DDC meeting displaying the actionable points by means of power point presentation as under-

I) Submission of Monthly progress report under various Development Programmes:

The response in submission of MPR appeared to be very much encouraging enabling to streamline the process to a large extent. The Chairman appealed to all the District Heads of Development Departments to be regular in submitting the MPR of Different programmes pertaining to their respective sectors including the Flagship programme, P.M's 15 point programme etc. directly to the P&D Branch by 3rd day of every month positively without fail.

(Action:-All the District Heads of Dev. Deptt.)

II) Dovetailing of funds under NBA(Nirmal Bharat Abhijan) with IAY:

The Chairman confirmed receipt of the communication from the PD,DRDA on the actionable points like submission of physical targets under IAY 2012-13 & 2013-14 to the Ex. Engineer, PHE including submission of the list of masons for imparting skill development training to construct quality IHHL.

As regards to obtaining of the clarification from the Govt. in connection with transfer of fund under NBA available with the DWSM to dovetail with IAY on account of the revised unit cost of IHHL, the Asstt. Ex.Engineer, PHE reported about taking up of the matter with the appropriate authority in writing. the Chairman asked him to submit a copy of the letter for information of the Deputy Commissioner, Barpeta immediately.

(Action: PD DRDA, Ex. Engineer, PHE).

III) Convening of the meeting of Maternal Death Review (MDR): The Joint Director, Health Services reported about his preparedness to convene the meeting of MDR soon after getting a convenient date from the Deputy Commissioner, Barpeta. The Chairman requested the Joint Director to pursue the matter with the Deputy Commissioner Barpeta for fixing up of a convenient date for meeting.

(Action- Jt. Director of Health Services)

IV) Matter relating to Assam Right to Public Service Act (ARPS) 2012:

The Chairman requested the Joint Director, Health Services and the DVO, Barpeta to submit the list of periphery health institutions from where notified services are delivered within 7 days for consideration of installation of software where computers are available.

The Chairman wanted to know whether the Govt. has prescribed the rates of user charges against the services to be delivered and requested all the District Heads of concerned departments to furnish the information of user charges so far collected with effect from 19th April 2013 alongwith the name of Nodal Officers with their contact numbers for furnishing the same to the Govt. early.

(Action-i)Joint Director, Health Services,(ii) DVO,(iii) All concerned District Heads)

V) Submission of report under Integrated District Administration Project (IDAP):

Seeing that almost all the District Officers have submitted the reports on IDAP, the Chairman instructed The Asstt. Planning Officer concerned to prepare the consolidated list for onward submission to the concerned authority early.

(Action: D. Das, APO)

VI) Submission of Employees Data:

The Chairman reiterated the importance of having Employees Data available with the District Administration for various uses and requested the defaulting officers to ensure submission of the required information immediately.

(Action: All defaulting officers)

VII) Sponsoring of KCC Applications to Banks:

On a query from the Chair the DFDO reported that a field survey is required to be conducted for preparation of estimate prior to sponsoring of any KCC application to the bank branches which is not possible during rainy season. He however assured to sponsor at least 10 KCC applications per block conducting proper survey during November/December just after rainy season is over.

On the matter of sponsoring of 20 KCC applications by the Union Bank Pathsala Branch under Veterinary Sector without the knowledge of the DVO, the chairman emphasized that the DVO should have the control over the issue through an effective machinery to keep proper track and set guidelines for strict compliance of the field level staff. He asked the DFDO and the DVO to keep inform the LDM by marking a copy whenever any KCC application is sponsored.

(Action-DFDO, DVO,LDM)

VIII) Discussion on Health sector

While discussing the health sector, the outbreak of Dengue disease in some parts of the state particularly in Guwahati came to the lime light in the discussion. The DDC took stock of the arrangements and preparedness to effectively tackle it. The Chairman requested the Joint Director, Health Services, Barpeta to take effective measure to stop breeding of Adies Agypti Mosquito by means of fogging and other appliances in the district.

(Action: Jt. Director, H/S)

IX) Discussion on ITDP:

The Chairman referred to the W.T Message received from the Welfare Assam asking to submit the utilization certificate along with the photographic evidences of implementation of projects against the amount of fund released under Article 275(i) of the constitution of India during the year 2010-11 and 2011-12 and the asked the representative of Project Director, ITDP to submit the report as sought for immediately.

(Action- P.D. ITDP)

X) Discussion on PWD Roads :

During the course of review of progress under PWD road sector the dilapidated condition of the Barpeta Howly road came up as a serious issue for discussion. As the N.H Rangia Division is looking after the construction works, the DDC felt the presence of the Ex. Engineer, N.H Rangia Division necessary in the meeting to sort out the issue. The Chairman instructed the Officers of Planning & Development Branch to invite the Ex. Engineer concerned in the next DDC meeting to be held in the month of October, 2013 .

(Action- Sr. Planning Officer, Barpeta)

XI) Discussion on Social Welfare Sector:

The Chairman opined for speedy disposal of cheques under different Social Welfare Schemes and requested the DSWO to organize ceremonial function to distribute the cheques to the beneficiaries under C.M's Jiban Jyoti Bima Achani scheme immediately. **(Action-DSWO Barpeta)**

XII) Review of progress under Zila Parishad:

The CEO, Zila Parishad elaborated the progress under different schemes in detail as below-

Sl.No.	Name of Scheme	Physical target	Physical Achievement	% of utilization
1)	BRGF 12-13	550	106	80.62%
2)	DDP 12-13	486	396	77.02%
3)	IGNOAP	21511	10112	43.02%
4)	NFBS	322	221	62.67%
5)	IGNWPS	8550	81	2.94%
6)	IGNDPS	8236	37	5.19%

As regards to the poor achievement under IGNWPs he clarified that the fund could not be transferred to the beneficiaries due to non receipt of Bank A/C. Similarly the achievement under IGNDPS is poor due to the difficulty to fulfill the BPL and 80% disability criteria simultaneously. He also dwelt upon the progress under Annapurna, MGNREGA, 13th Finance, 4th Finance Commission in detail.

XIII) Discussion on appointment of family members of victims killed by the extremist under Assam**Public Service Act**

The Chairman referred to the Govt. instruction to appoint family members of victims killed by the extremist in Govt. job under which 12 cases are there in Barpeta district. As the District Administration is going to carry out the Govt. order examining the vacancy position in different Govt. departments the Chairman requested all concerned for their preparedness to extend full cooperation as and when sought for. **(Action-All heads of District Development)**

XIV) Discussion on NABARD:

The Manager, NABARD reported about conducting 4 Financial Literacy Training, 5 SHG training, launching of Farmers' Clubs and preparation of potential linked credit plan 2014-15 besides completion of re-verification exercise of Agriculture Debt Waives 2008 scheme for AGVB and ACAB Ltd. As the NABARD authority is going to monitor the Br.No.16/2 on Barpeta Road to Bashbari Road under RIDF, he requested the Ex. Engineer, PWD(S/R) to cooperate in the monitoring process.

(Action: Ex. Engineer(S/R), Barpeta)

XV) Discussion on MsDP:

The DDC reviewed the progress of 4 schemes implemented under MsDP during 11th Five Year Plan and the Chairman requested all the concerned implementing agencies to ensure submission of the physical targets within the stipulated time period of September, 2013 framed by themselves. He also informed that the Ministry of Minority Affairs, GOI, New Delhi has recently issued new Guidelines to implement schemes under MsDP during 12th Five Year Plan and following the direction of the Govt. in WMD Deptt. Assam, steps have been taken to set up Block level Committee.

(Action: PD, DRDA/DMC, SSA/EE, PHE/IS)

XVI) Review on Scholarship to Minority Students:

The DDC reviewed the status of applications received by the Inspector of Schools and the DEEO, Barpeta under Pre-Matric Scholarship 2013-14 from the students of Minority Communities and requested officers concerned to submit the scrutinized list of applicants along with necessary documents for placing the same in the next DLC meeting for approval. **(Action: IS, DEEO, LDM)**

XVII) Power Point Presentation of SSA:

The DPE, SSA displayed the progress with photographic evidences of various schemes being implemented under SSA through Power Point Device and explained impressively various queries of the members of the DDC. Commenting on the laudable attempt of the DPE, the Chairman emphasized equally upon timely implementation of all the ongoing schemes and requested the DPE to take necessary steps accordingly.

(Action: DPE, SSA Barpeta)

Miscellaneous:

i) The Chairman informed that Smti Junu Das Saikia, ACS, Addl. Deputy Commissioner, Barpeta is presently holding the charges of the PD, ITDP and the Sub-Divisional Welfare Officer, Barpeta and he requested all the officers concerned to keep contact with her in connection with TSP and SCSP and other related matters including the Model Village Scheme at Era-Bamundi and Newlarbhitha village as and when required.

(Action: District Heads concerned)

Handing over the Ambulances under MPLADs :

The Chairman informed that 2(two) Ambulances (one TATA Sumo and the other Maruti Omni) were procured out of the allocation of Rs.10.00(L) granted by Shri Bhubaneswar Kalita, Hon'ble MP(Rajya Sabha) from his MPLAD fund for the year 2010-11 and it was decided to allot these 2 Ambulance Services to Barpeta Civil Hospital at Kalgachia and the Barpeta Road FRU respectively for the welfare of the patients. The Chairman handed over both the Ambulances to the authorities concerned ceremonially under a big round of applause. The Joint Director, Health Services Barpeta lauded the Hon'ble MP for his this kind of noble deed and offered his heartiest thanks to the District Administration Barpeta and promised for safe upkeppment and purposeful use of these Ambulances.

The meeting then ended with a vote of thanks from the Chair.

S.C. Saha
25-09-11
(S.C Saha, ACS)
Addl. Deputy Commissioner (D)
Barpeta

Memo No. BDD-329/2005/DDC/141-144

Dated

Copy to:-

1. The Principal Secretary to the Chief Minister's Secretariats, Assam, Dispur.
2. The Principal Secretary to the Govt. of Assam, Planning & Development Deptt. Assam, Dispur.
3. The Commissioner, Lower Assam Division, Panbazar, Guwahati-1.
4. The Commissioner & Secretary to Govt. of Assam, WPT & BC Department, Dispur.
5. The Director, Decentralized Planning, Planning & Development Department, Assam, Dispur.
6. The Sub divisional Officer (C), Bajali.
7. All Officers concerned for information and necessary action.

S.C. Saha
25.09.11
Addl. Deputy Commissioner (D)
Barpeta.