

GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER ::::::::::::::: BARPETA

No:- BDD-964/2014/MSDP/OP/SK/

Date:...../...../16

SHORT NOTICE INVITING QUOTATION

Scaled quotation are invited affixing non-refundable Non-Judicial Court Fee Stamp of Rs. 8.25(Rupees eight & paise twenty five) only from intending suppliers for supply of the following items in the office of the Deputy Commissioner, Barpeta under MSDP work. Quotation will be received up to 3.00 PM on 09th March, 2017 in the Tender Box at Planning & Dev. Branch and will be opened at 3.30 PM on same day in the office room in presence of the quotationer or their authorized representatives.

Name of Scheme:- Organizing Orientation Programme at block level under MSDP.

Requirement & terms and condition are follows:-

SI No	Particulars	Unit	Rate (Rs.)	Amount
Stationary & press				
1	A) Letter	1000	2.00/PC	2000.00
	B) Handouts	5000	3.50/PC	17500.00
	C) Banner	5000	1.00/PC	5000.00
	D)Flax	12	834/PC	10000.00
Sound (Audio-Visal)				
2	A) Audio	1 Set	5000/Set	5000.00
	B)Video	1 Set	5000/Set	5000.00
	C) Still Camera	1 No	2000/Set	2000.00
Tent				
3	A) Pental	1 No	10000/No	10000.00
	B) Chair	500 Nos	5/No	2500.00
	C) Staging	1 No	1000/No	1000.00
4	Resource Person	3 No	1000/No	3000.00
Refreshment				
5	A) Tea	500	5/No	2500.00
	B) Packet Lunch	500	25/No	12500.00
	C) Mineral Water	500	10/No	5000.00
	Vehicle			
6	A) Resource Person	3	1500/No	4500.00
	B)Publicity	1	5000	5000.00
7	D.G Set (Generator)	1	5500	5500.00
8	Unseen Expenditure	1	2000	2000.00

Total Rs. 1,00,000.00


 Deputy Commissioner
 Barpeta

Terms and Conditions:-

1. The bidders should produce proof of execution of similar projects. All the quotationer are requested to quoted their rate(S) in figure & words in fine hand writing including all kind of expenditure, if any.
2. Selected quotationer will have to submit and amount of Rs. 10,000/- (Rupees ten thousand) as Earnest money through Draft/NSC etc. in favour of the undersigned.
3. Photo copy of pan card to be furnished.
4. Trade License to be furnished.
5. Bidders shall be original equipment manufacturer or authorities dealers with good maintenance facilities.
6. TIN/GRN certificate to be furnished.
7. The authority is not bound to accept the lowest rate and reserves the right to cancel/reject any/all quotation in part or whole without assigning any reason thereof.
8. The items must be supplied within 15 (fifteen) days from the receipt at this order failing which the order will treated as cancelled without any information.
9. The items must be delivered at Barpeta D.C.'s Office, Planning & Dev. Branch.
10. Substandard and defective materials will not be accepted.
11. Necessary taxes will be deducted from the suppliers as per Govt. Norms.

Sd/-
Deputy Commissioner,
Barpeta.

Memo No.- BDD-964/2014/MSDP/OP/SK/94 - A

Date: 6/3/17

Copy to:-

1. The Deputy Secretary to the Govt. Of Assam, Welfare of Minorities & Development Deptt., Dispur, Ghy-6.
2. Office Notice Board for circulation.
3. The DIO, NIC, Barpeta for upload in the district website.
4. All BDO under Barpeta District for information.

Deputy Commissioner,
Barpeta.
Deputy Commissioner
Barpeta