



GOVERNMENT OF ASSAM  
OFFICE OF THE SUB-DIVISIONAL OFFICER (CIVIL), BAJALI  
MADAN ROUTA NAGAR, PATHSALA  
(ELECTION BRANCH)

E-mail:- deo-bajali@nic.in

SHORT NOTICE INVITING TENDER

Sealed Tender affixing Court Fee Stamp of Rs. 8.25 ( Rupees eight and twenty five paisa ) only are invited from intending Firms / Suppliers / Individual Registered with Register of Societies, Assam in case of individual registered with any Govt. Deptt for providing CCTV Camera on hire charges corresponding to the Lok Sabha Election,2019 for Bajali Election District as per (A) terms and conditions given below :

(A) TERMS AND CONDITIONS

1. The Tenderer should quote rate as per format shown below :

Sl.No.	Particulars	Rate	
		Rupees (in figure)	Rupees( in Words)
1	CCTV		
2	TFT Monitor		
3	16 port DVR HD		
4	8 Port DVR HD		
5	4 Port DVR HD		
6	15 Inch Monitor		
7	32 Inch LED TV		
8	52 Inch LED TV		
9	Power Supply Adaptor		
10	Inverter with Battery		
11	Cables		

- 2 The Tenderer shall have to deposit a sum of Rs. 10000.00 ( Rupees ten thousand) only in the form of Bank Draft / Call Deposit from any Nationalized Bank pledged in favour of The Sub-Divisional Officer (Civil),Bajali to be payable at Bajali as security deposit, which shall be refundable on satisfactory completion of the assigned job and after the contract period is over. If the job is not executed satisfactorily as per the specifications and within stipulated period, the Sub-Divisional Officer (Civil),Bajali & District Election Officer, Bajali reserves the right of rejecting the Job and no compensation will be paid for such rejection and the security deposit will also stand forfeited.
- 3 Tenderer should have adequate experience of CCTV Installation
- 4 Tenderer will be required to adhere strictly to the time frame and no delay will be accepted.
- 5 The tenderer must furnished the following up to date valid documents along with their tender.
- (a) Registration certificate of the firm In case of individual, registration certificate with any Govt. Deptt with up to date validity.
- (b) GST registration certificate with latest GST return filling statement.
- (c) Xerox copy of self signed Pan Card.
- (d) Latest Income Tax Return Statements.
- (e) Xerox copy of Bank Pass Book.

- (f) Record / Documents in support of experience if any.
6. The work order will be placed as per requirement and payment will be made subject to availability of fund in the respective head of accounts after observing all formalities thereof. No claim as regards payment, advance payment etc will be entertained.
  7. The Sub-Divisional Officer (Civil) & District Election Officer, Bajali reserves the right to accept / reject any or all the tenders without assigning any reason thereof at any time and stage and does not bind itself to accept the lowest rate and no assurance is given to the lowest bidder to award the supply work at his quoted rate.
  8. The tenders should be addressed to the The Sub-Divisional Officer (Civil) & District Election Officer, Bajali and must be submitted at the drop box provided for the purpose at the Election Office, Bajali in sealed cover latest by 02:00 PM on 20/03/2019 Tenders so received shall be open on the same day at 03:00 PM In the office of the Election Officer, Bajali. No separate notice will be served upon tenderer to remain present at the time of opening of sealed tender.
  9. The tenderer will be bound to report immediately to the undersigned as an when call for and preferably should have adequate Nos. of CCTV under their disposal.
  10. The rates should be quoted inclusive of all sources of tax by the tenderer and their letter heads in the format attached herewith.
  11. The undersigned is not responsible for payment of fund beyond his control and authority.

(Mr. Vijaya Bhaskar Reddy P, IAS )  
Sub-Divisional Officer (Civil) &  
District Election Officer  
Bajali

Memo No. BJEL-1/2019/11

Date Pathsala the 11<sup>th</sup> March, 2019

- Copy to :-
1. The Chief Electoral Officer, Assam Dispur for favour of kind information.
  2. The Deputy Commissioner, Barpeta for favour of kind information.
  3. The District Information & Public Relation Officer, Barpeta with a request for wide publicity through printing & Electronic Media.
  4. The D.I.O, NIC for uploading at District web site immediately.
  5. Notice Board of S.D.O.(Civil) Office, Bajali / Election Office, Bajali.

(Mr. Vijaya Bhaskar Reddy P, IAS )  
Sub-Divisional Officer (Civil) &  
District Election Officer  
Bajali

11/3/2019